

FINAL SUMMARY MINUTES – SPECIAL MEETING – JULY 18, 2012
ELMWOOD PARK BOARD OF EDUCATION
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There was a Special Meeting of the Elmwood Park Board of Education scheduled for on Wednesday, July 18, 2012, at 5 p.m. in the Memorial High School Media Center.

Present were: Arlene Perna-Rudmann, Keith Cannizzo, Louise Gerardi, Kathleen Policano, Lori Sproviero, and Claire Kalinowski. Mrs. Balistrieri arrived and was seated at 5:14 p.m. Douglas DeMatteo and Jennifer Pellegrine were absent from the meeting. Also present were Dr. Richard D. Tomko, Superintendent of Schools, and members of the public.

The meeting was opened at 5:07 p.m. The board waived the flag salute. The Statement of Compliance is hereby incorporated. “There will be a Special Meeting of the Elmwood Park Board of Education on Wednesday, July 18, (2012) at 5 p.m. in the Memorial High Schools Media Center. Agenda: 1) Personnel; and 2) Any and all other matters pertaining to the board. Action will be taken”.

The meeting was opened to the public at 5:10 p.m. and closed at 5:11 p.m.; reopened to the public at 5:15 p.m. and closed to the public at 5:16 p.m. No one addressed the board during the public portions of the meeting.

Board Secretary/Business Administrator, William P. Moffitt, announced that resolution N2 would be added to the evening’s agenda and read aloud the contents of said resolution. Mr. Moffitt also announced that Use of Facilities resolution BG1 would be amended to include the request made by the Bombers for a Summer Camp.

1. PERSONNEL

Motion of Mrs. Policano, Seconded by Mrs. Sproviero, approving personnel action resolutions PA through PP. Item PN1 amended to correct positions of Joe Russo and Lyndell Smith.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mrs. Sproviero recused herself from the vote. Mrs. Balistrieri was absent for the vote. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

A. JOB DESCRIPTIONS

N/A

B. RESIGNATION

N/A

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C. RETIREMENT

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of education accepts the letter of intent to *retire* from **Mr. Ruggerio Maurie**, custodian effective September 1, 2012.

D. EMPLOYMENT

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Amanda Fuller** as ELA Special Education Teacher at Memorial Middle School, BA+30 Step 1, \$47,694 for 2012/2013 school year, effective September 1, 2012, pending the results of a fingerprint check.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Caleb Rhodes** as Director of Testing, Curriculum and Instruction at a salary of, \$110,177, pro rated, for the 2012/2013 school year, effective July 19, 2012.
- 3) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Michael Oppido** as Director of Athletics at a salary of \$91,473, plus \$2,000.00 step 1 AD stipend and \$1,000.00 degree stipend, pro rated, for the 2012/2013 school year effective October 10, 2012 or sooner pursuant to early release, pending the results of a fingerprint check.
- 4) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Radcliff Brown** as custodian at Gilbert Avenue School at a salary of \$36,151, step 2 for the 2012/2013 school year effective September 1, 2012.
- 5) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Mynda Dandrea** as 6th grade ELA Teacher at Memorial Middle School at a MA Step 1, \$48,694 for 2012/2013 school year, effective September 1, 2012, pending the results of a fingerprint check.
- 6) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Ms. Kaila Gallo** as Student Tech Assistant at Memorial High School for a salary of \$8.75/hr., not to exceed \$5,757.50 for the 2012/2013 school year, effective August 1, 2012.

E. APPOINTMENT of AIDES

N/A

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F. SUBSTITUTES
N/A

G. COACHES/STIPENED

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity, student activity position for the 2011/2012 school year, as listed in the categories below:

Name	Position	UPC#	Salary	Location	Effective Date
Amber Rose Duran	Girls Basketball Coach	031-04	\$5,751.00 Step 1	Memorial High School	2012-2013 School Year
Diane Bates	ESY Speech Therapist	711-33	\$100.00/Hourly as needed	Sixteenth Avenue School	July 9 – August 3, 2013

H. TRANSFER

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the transfer of **Stephen Hnatiw** from HS/MS and place him on 2nd shift at Gilbert Avenue School effective July 31, 2012.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the transfer of **Gary Randzin** from Gilbert Avenue School to Memorial HS/MS effective July 31, 2012.

I. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

- 1) Dr. Richard D. Tomko, Superintendent of Schools, hereby approves revision to page 19 of Personnel Recommendations to reflect correction of **Mike Torres**, Maintenance Man to be on step 11 instead of step 8 on the 2012/2013 custodian guide.

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

K. WORKSHOP/TRAINING
N/A

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L. VOLUNTEER
N/A

M. STUDENT TEACHING
N/A

N. PARAPROFESSIONAL

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve paraprofessional appointment, as listed below:

Name	Position	Location	Effective Date
Caitlyn Gilmore	Bombers Cheer Coach	High School	2012-2013 School Year
Erica Rosenblatt	Bombers Cheer Coach	High School	2012-2013 School Year
Joe Russo	Junior Football Coach	High School	2012-2013 School Year
Rachel Dzuber	Bombers Cheer Coach	High School	2012-2013 School Year
Lyndell Smith	Senior Football Coach	High School	2012-2013 School Year
Christina Sproverio	Bombers Cheer Coach	High School	2012-2013 School Year

2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve volunteer appointment, as listed below:

Name	Position	Location	Effective Date
Thein Amato	Computer Intern	High School	July 19, 2012

O. EMPLOYEE CONTRACTS

N/A

P. GENERAL

N/A

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2. STUDENTS

N/A

3. GENERAL

Motion of Mrs. Sproviero, Seconded by Mrs. Policano, approving general action resolution G1.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Balistrieri was absent for the vote. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

- G1. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *Fall 2012-2013 sports schedules*, for the 2012-2013 school year as attached.

4. BUSINESS

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, approving business action resolutions F5 through F7.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Balistrieri was absent for the vote. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

M. Approval of Minutes –N/A

F. Financial

F1a.& b. Financial Reports -N/A

F2a. Confirmation of Bills and Warrants – N/A

F3. Stipend and Overtime Payroll Confirmation – N/A

F4. Acknowledgment of Student Activity Account Balances – N/A

F5. Approval of District Estimated Tuition Rates

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby approved the estimated tuition rates for use in the 2012-2013 school year.

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- F6. Approve Joining the New Jersey School Boards Association Insurance Group/NJEIF
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BE IT RESOLVED: that the Elmwood Park Board of Education does hereby approve the district joining with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group.

- F7. Acknowledge Rates for All Student School Time Related Injuries Insurance

BE IT RESOLVED: that the Elmwood Park Board of education does hereby acknowledge insurance rates for all student school time related injuries insurance, as negotiated and recommended by Brown & Brown Benefits Advisors for the 2012-2013 school year.

BG. Business General

Motion of Mr. Cannizzo, Seconded by Mrs. Sproviero, approving business general action resolutions BG1 and BG2. BG1 amended to include Bombers request for Summer Camp and correction of dates..

Vote: Approved unanimously, as amended, by roll call vote of the members present. Mrs. Balistrieri was absent for the vote. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

- BG1. Use of Facilities - Approvals

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy#1330.

- BG2. Use of Facilities – Approvals – Outside Organizations – N/A

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, by outside organizations, per Board Policy #1330.

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L. Legal –N/A

Motion of Mr. Cannizzo, Seconded by Mrs. Gerardi, approving legal action resolutions L1 and L2.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Balistrieri was absent for the vote. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

L1. Employment Contract Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education hereby confirms the Employment Contract for Denise Ingui, Business Analyst, for the period July 1, 2012, through June 30, 2013.

L2. Employment Contract Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education hereby confirms the Employment Contract for Cheryl Proto, Supervisor of Human Resources, for the period July 1, 2012, through June 30, 2013.

A. Adoption of Policies and Regulations – N/A

Board President, Claire Kalinowski, announced that the board would be going into closed session approximately one half hour for legal updates and that upon return from closed session there would be no action taken.

By motion of Mr. Cannizzo, which was Seconded by Mrs. Gerardi, the board entered into closed session at 5:25 p.m.

Vote: Approved unanimously by roll call vote of the members present. Mrs. Balistrieri was present for the vote. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

WHEREAS: the Elmwood Park Board of Education must discuss legal updates.

WHEREAS: said subjects are not appropriate to be discussed in a public meeting; and

WHEREAS: said subjects are within the exemptions permitted to be discussed in private session pursuant to P. L. 1975, Chapter 231, it is therefore

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BE IT RESOLVED: that the said subjects shall be discussed in private session by this board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible once the reasons for nondisclosure no longer exist.

By motion of Mr. Cannizzo, which was seconded by Mrs. Sproviero, and unanimously approved by those present, the closed session was adjourned at 6 p.m. Mr. DeMatteo and Ms. Pellegrine were absent from the meeting.

By motion of Mr. Cannizzo, which was seconded by Mrs. Sproviero, and unanimously approved by voice vote, the Special meeting of the board was adjourned at 6:01 P.M.

I hereby certify these final summary minutes of the Special Meeting of the Elwood Park Board of Education in session on Wednesday, July 18, 2012, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt
Board Secretary